



*Planning Canadian Weddings - Wedding Planner*  
**Free Printable Wedding Planning Schedule**



**Six To Twelve Months Before Wedding**

_____	Announce your engagement to family and friends.
_____	Arrange for your parents and other members to meet together and get to know each other better before you have to start planning.
_____	Discuss the style of wedding the two of you want. Discussing budget, dates, themes, colours, formality, location, and number of guests invited.
_____	Get an organizing system put together for all your wedding planning information.
_____	Pick your wedding date and time. Have a backup date incase your first date is booked.
_____	Discuss wedding expenses and budget with yourselves and both sets of your parents. Plan a preliminary budge and how the wedding expenses be shared or divided?
_____	Choose your wedding party and ask them if they will stand up for you.
_____	Make rough draft of guests list. (Those you must invite and those you would like to invite if possible. You may wish to ask your parents if there are people they feel it is important that they attend.)
_____	Decide on your colour scheme and theme for your wedding if you're having one.
_____	Book your location for the ceremony, your officiant and your location for the reception. Discuss the pre-marital conditions with your officiant if any. The menu you want to serve at your wedding my influence the reception location.
_____	Order the bridal gown and other attire accessories.
_____	Order the bridesmaids' attire.
_____	Interview and hire your wedding professionals. The caterer, baker/cake decorator, florist, stationer, photographer, videographer, transportation provider, invitation printer, decorator for the reception and ceremony locations, bar tenders, disc jockey, musicians including organist and/or soloist. Go over all the details with them.
_____	Arrange for your engagement photo to be taken.
_____	Arrange for you wedding party to meet and discuss wedding requirements.
_____	_____
_____	_____
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_____	_____
_____	_____



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**Four To Six Months Before The Wedding**

<hr/>	Pick out your wedding rings and select the words for the engraving if you wish to have your rings engraved.
<hr/>	Finalize your guests list, allowing for a few extra people.
<hr/>	Select and ask the person you would like to act as the Master of Ceremonies at your wedding.
<hr/>	Order the attire for the groom and his attendants.
<hr/>	Plan decorations for ceremony and reception.
<hr/>	Reserve your rentals.
<hr/>	Buy your garter, ring pillow, knives & servers, fountain pen and guest book.
<hr/>	Apply for your marriage license at the city/town hall.
<hr/>	Plan and upload your wedding website if you having one. A website can save you money, time and frustration. You can include: a story about yourselves, introduce your wedding party, post maps and directions to the ceremony and reception, post the seating plan for the reception, make a special thanks to people who have really helped you either in life and/or with the planning of your wedding day, you can have links to the local hotels, and online gift registration links to where you are registered to help guests out.
<hr/>	Register for wedding gifts registry. Many businesses offer wedding gift registry. See our list of online wedding gift registry links. We suggest you register together as a couple either in store or online it also helps if you know the colour scheme of your home if possible.
<hr/>	Reserve your hotel room for your wedding night.
<hr/>	Make all your honeymoon arrangements and get your passports if needed.
<hr/>	Send your guests that will be traveling a long distance to your wedding some accommodation information from your local hotels, motels or bed and breakfasts establishments.
<hr/>	Book the accommodations for your guests, or your wedding party members if required.
<hr/>	Ask for assistance from your attendants and responsible helpers.
<hr/>	Start wedding wine if making your own.
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**Two To Three Months Before The Wedding**

_____	Address your wedding invitations.
_____	Mail out wedding invitations 6-8 weeks before your wedding date with a reply deadline of 3-4 weeks before the wedding. Include maps and directions to your places of ceremony and reception. If you have a wedding website include the website address.
_____	Book the hair, makeup, and nail appointments for everyone in your wedding party if needed. Don't forget the trial run appointments for the Bride about two weeks before the wedding.
_____	Choose and make or buy the wedding favours for all your wedding guests.
_____	Check on all your professionals' progress and confirm all the arrangements with each of them.
_____	Select the gifts for your attendants, parents, and for each other.
_____	Pick up your wedding rings and check the sizing and engraved wording.
_____	Select or write any special readings, poems, or vows for wedding day.
_____	Write your thank you notes for any shower or wedding gifts you have received. Keep up-to-date records.
_____	Plan your music for your wedding ceremony and reception with professionals.
_____	Get forms for change of address and name if needed.
_____	_____
_____	_____
_____	_____
_____	_____



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**One Month Before Wedding**

_____	Purchase the decorations if you are doing them yourselves.
_____	Check all the final details with all your professionals.
_____	Have your final fittings for all the women in the wedding party including the Bride.
_____	Work on the seating plan if you are using one. Post it on your website if you have one.
_____	Meet with your officiant to finalize the plans for the wedding ceremony.
_____	Make the arrangements for your rehearsal and rehearsal dinner. Including reservations for the dining location if needed. Notify all people involved of the details.
_____	Make the final plans for your transportation to the location for photo taking, ceremony and reception locations and to your honeymoon night location. Make sure there is enough room for everyone involved.
_____	Place your wedding announcement in your local newspaper.
_____	Apply for your liquor license if required.
_____	Plan and print the programs for your ceremony.
_____	Keep up with your thank you notes.
_____	Remind everyone that will be making speeches at your reception.
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**One Week Before Wedding**

_____	Check-in with, and confirm all the details with all your professionals.
_____	Give your seating plan and final guests count to your caterer. Take in consideration of any guests that have replied yes if they have special dietary needs or allergies.
_____	With liquor licence buy the liquor and wine for the reception if not provided by reception location.
_____	Assign your attendants and helpers jobs for the wedding day, include all the details of where and when things should be done. Be specific and write the details down.
_____	Write your wedding day schedule if you're doing one. Give a copy to your professionals, your parents and to all your wedding party. Include what time events are scheduled and the addresses.
_____	Start packing for your honeymoon.
_____	Make a checklist for the ceremony and the reception of things that need to be done and items that need to be taken to the locations.
_____	Pick up all the men's attire. Check the sizes and make sure nothing is missing and everything is functioning like zippers and buttons.
_____	Wrap the presents for your attendants, your parents, and your partner.
_____	Arrange for your wedding gown to be cleaned and preserved while you are on your honeymoon. Make sure you tell the person in charge of this task if you have spilled anything on your gown on your wedding day. They can tell the cleaners so it will be taken care of appropriately.
_____	Wrap the wedding cake if you are handing out pre-wrapped cake.
_____	Break in wedding shoes -Wear only around the house with socks, be careful not to scuff shoes.
_____	Plan any meals needed for the wedding party before the wedding on the wedding day.
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_____	_____
_____	_____
_____	_____



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### Day Before The Wedding

_____	Have a massage to help keep you relaxed.
_____	Confirm details with professionals.
_____	Wedding rehearsal and rehearsal dinner are usually planned for this day.
_____	Decorate and setup your location of the wedding reception if you are doing it yourself and you have access to the location.
_____	Decorate your place of ceremony at the rehearsal if possible.
_____	Make up your Emergency Anti-Panic Bag.
_____	Finish packing for your honeymoon.
_____	Make a rental list for the person returning rentals and a cleanup list for the person in charge of the reception cleanup.
_____	Take your marriage license to the rehearsal for your officiant.
_____	Bring any money or cheques in envelopes for anyone who needs to be paid before the day of wedding to the rehearsal. The officiant and/or musicians if they have not already been paid.
_____	Give the gifts to your attendants, your parents and/or to each other at rehearsal party if you wish.
_____	Have manicure done if you don't have enough drying time on wedding day.
_____	Ensure everyone's cell phones are fully charged for wedding day.
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## Day Of The Wedding

Give extra time for getting ready. Try to be ready for the wedding at least 1 hour earlier than planned. Between make-up, hair, transportation, getting dressed, flowers, traffic, visiting, someone forgetting something, photographers and videographers, you may lose more time than you think. You're better off circling the block for awhile, than being late for the wedding ceremony.

Have flowers delivered to need places, this includes bouquets, boutonnieres and corsages.

Give your wedding rings to the appropriate persons, Maid of Honor, Best man or the person in charge of the ring pillow.

Give your Best Man sealed envelopes with payment for any professionals that have not been paid already.

Finish packing for your honeymoon. Pack your luggage, honeymoon tickets, and passports. Have everything taken to the hotel or reception location so you don't have to go back home for them.

Marriage license to the ceremony if it wasn't taken to the rehearsal.

Add last minute things in Emergency Anti-Panic Bag. Make sure someone brings it along with you.

Decorate the cars if needed.

Decorate and setup the place of your ceremony and reception if it was not done yet. If your location has more than one wedding going on in the same day, sometimes you have to decorate and setup last minute. Make sure if you have to do this you have arranged for enough help to get the job done in time. You may need to arrange for someone to take decorations down at the place of ceremony immediately after.

Give your gifts to your parents if it wasn't done at the rehearsal party. Have someone delivery your present for your spouse to be when they will be getting ready for the wedding if you haven't already given it to them.

Get lots of sleep and don't forget to eat and drink enough water. You don't want to pass out. Take care of yourself so you can be at your best.

Move your engagement ring to your right hand.

Have everyone dressed and ready at least 1 1/2 hours before the wedding for the photographer to take pictures.

Have a wonderful day and cherish every moments.

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